



MANCHESTER VISA INSTRUCTIONS - X2

STEP 1 – Click [here](#) , scroll down and click “New application form” – Scroll down and click Agree – and this [form](#) should appear.

STEP 2 – Select ‘Manchester’ “Start a new application form” on this screen:

Application Process

- Application Form Introduction
- Section 1 - Personal Information
- Section 2 - Application Information
- Section 3 - Work Information
- Section 4 - Education
- Section 5 - Family Information
- Section 6 - Travel Information
- Section 7 - Travel Information in the Past
- Section 8 - Other Information
- Section 9 - Email Information
- Section 10 - Declaration / Review
- Print Completed Application Form

Application Form Introduction

This tool helps you fill in and print the application form for a China visa. However it does NOT digitally submit the form to the visa application center. The application form has to be filled in, reviewed, printed and signed before submission to the visa application center near your location, along with any necessary documents.

You should fill in this form clearly, completely and honestly. Please answer in Chinese or English in the space provided and select the appropriate option from the selection boxes or check the right option where indicated.

Please note that completion of this online form does not indicate that your visa will be approved or issued by the Chinese Embassy, Consulate-General or other visa issuing authorities.

Before proceeding, you are highly recommended to read the [Frequently Asked Questions \(FAQ\)](#) and the [Step by Step Guide](#).

Please select the location (city) of the Application Center where you will submit your application :

Manchester

Select one of the following options

- Start a new application form
- Continue an uncompleted application form
- Import historical reporting data file
- Start a new form with personal information based on previously completed applications. (Personal information from 1 previously completed form can be used. application form is saved for three month on this website.)

Start a new application form

Please note that completion of this online form does not indicate that your Visa will be approved or issued by the Chinese Embassy or Consulate-General.

Start a new application form >

STEP 3 – Complete the application form as follows:

The applicant should fill in this form truthfully, completely and clearly. Please type the answer in capital English letters in the space provided or tick (v) if there is box to select. If some of the items do not apply, please type N/A.

Please make a note of your application reference number.

Please complete the application form as follows:

Section 1

1.1 Names

- A. Family Name
- B. Middle Name
- C. Given Name
- D. Other names –Leave empty if not applicable
- E. Name as written in native language
- F. picture – picture requirements [here](#)



MANCHESTER VISA INSTRUCTIONS - X2

1.2 Date of birth - be careful to complete in requested format YYYY-MM-DD, e.g: 1990-01-14 (14th January 1990)

1.3 Gender – tick male or female (needs to match whatever is listed in your passport).

1.4 Place of Birth –

- A. Country
- B. Province
- C. City

1.5 Marital Status

1.6 Nationality and permanent residence

- A. Current nationality
- B. National ID number (This should be your passport number)
then tick either “Yes” or “No”, depending on which applies, for the 3 following questions.

1.7 Passport

- A. Type of passport, select ordinary unless you have another passport type,
- B. Passport Number,
- C. Issuing Country,
- D. Issuing Place (for UK passports your issuing place will be the town closest to you as listed [here](#), for other passports please check if this is the capital city of your country),
- E. Issuing Authority,
- F. Issuing date YYYY-MM-DD
- G. Expiration Date – YYYY-MM-DD

1.8 1.8 Lost /stolen passport/travel document – yes or no

Save – proceed to section 2

Section 2 – Visa information

2.1 Please select ‘(X2) Study’.

2.2 A. Validity of visa (MONTHS) Please select 6

2.2.B Maximum duration of longest stay (days) - Please enter 60 or if you’re staying longer in China, the exact amount of days you’ve booked to be in the country for.

2.2.C Entries: please select single (anything different isn’t available)

2.3 Service – please select normal

Save – proceed to section 3

Section 3

3.1 Current occupation – please select what’s the most appropriate.

3.2 Annual income – please enter the amount to the nearest thousand, tick N/A if you’re not currently employed.

3.3 Work experience – please add any relevant work experience or tick N/A and write it in the comment as well if you’ve not been employed:



MANCHESTER VISA INSTRUCTIONS - X2

Section 3 - Work Information

3.1 Current occupation
3.1A Current occupation

Student

3.2 Annual income
3.2A Annual income *Not Applicable*

3.3 Work experience(list in reverse chronological order) *Not Applicable*
Please specify

Not applicable

< Back to Section 2SaveProceed to Section 4 >

Section 4

4.1 Languages – you can write more than one

4.2 Education since high school – please fill in carefully with dates, name of institution, address, diploma and major

Please note, you can only enter your graduation date as the date you are submitting your application

Save and proceed to section 5

Section 5

5.1 Current residence address

- A Country
- B Province
- C City
- D Postal Code
- E No, Street, avenue

5.2 Phone Number

5.3 Cellphone

5.4 Email address

5.5 Family members

- A Father
- B Mother
- C Children
- D Any immediate relatives in China?



MANCHESTER VISA INSTRUCTIONS - X2

Save and proceed to section 6

Section 6

6.1

- A. Intended date of Arrival (when you are entering Mainland China)
- B. Number of arrival train/ship/flight (research the flight number for the flight you intend to take online)
- C. City of Arrival and county of arrival:
- D. Arrival: Zhuhai - Xiangzhou Qu
- E. Intended departure date
- F. Number of departure train/ship/flight (research the flight number for the flight you intend to take online)
- G. City of departure: Zhuhai - Xiangzhou Qu

Destinations

Under 'detailed address', please enter the following address:

Zhuhai - Xiangzhou Qu

广东珠海市香洲区兰埔路万科金域缙香 1 栋 1 单元 903 邮编: 519000

Flat 903, Unit 1, Building 1 Wanke Jinyutixiang, Lanpu Road, Xiangzhou District, Zhuhai, 519000

6.2 Inviting person or organization / hotel or temporary residence in China

- A. Name
- B. Relationship to you
- C. Phone Number
- D. Email address
- E. Province State (this will be Guangdong Province)
- F. City
- G. Postal code (this is 519000)
- H. Serial number of invitation letter of the authorized organization – skip the question

Please enter the following information:

Name: Zhuhai Xiangzhou Royal Education

Relationship to you: Student

Phone number +86 13355325985

Email address: wang.leo@live.com

Address: Floor 7, No.2188 Ying Bin South Road, Xiangzhou District, Zhuhai 519000, Guangdong Province, P.R. China

6.3 Emergency contact

Please fill in your emergency contact information

6.4 Who will pay for this travel - Please fill in: Myself

6.5 Domestic/Foreign Sponsor – please tick N/A

6.6 Travelling with someone else: please choose no

Save and proceed to section 7

7.1 to 7.4 Please enter relevant information here if applicable.

7.4 Please list countries you have visited in the last 5 years (only required if those countries have stamped your passport)

Save and proceed to section 8



MANCHESTER VISA INSTRUCTIONS - X2

Other information: If you need to select 'yes' to any of the questions in sections 8.1 to 8.5 or have other information to add in any sections of Part 8, please contact Ali Hashemi immediately on 0161 8188824 or ali.hashemi@internchina.com

Otherwise you can select 'No', 'not applicable' or leave blank as required for each field in Section 8.

Any charity work you've completed **does not** need to be listed if this has taken place outside of Mainland China.

Section 9

Please choose how you want to collect your visa. (If you choose to have it posted back to you, you will need to bring a pre-addressed, pre-paid special delivery envelope with you to your appointment.)

Section 10

Please check your info carefully

Declaration: Personal Application

Click I have read and understood all the above – then click submit the form.

Export the application and save it on your computer as a PDF for any future use.

Once you've completed the application form, you'll need to book an appointment [here](#). When your appointment is all sorted, please ensure you take with you:

- Your passport
- A pre-paid envelope if you do not want to collect the passport in person.
- A passport photo, different to what's in your passport
- The printed and signed application form
- Invitation letter, which will be sent to you in the post/email
- Itinerary of programme, which will be sent to you in the post/email
- Print out of the British Council acceptance email
- License of the inviting school, which will be sent to you in the post/email
- Letter from the British Council confirming your acceptance on the programme, which will be sent to you in the post/email
- University registry letter from the last 3 months (please request this from your university registry office)

When you've been to the visa centre, they'll provide a slip which will confirm the cost and processing time for your visa application.

To avoid any confusion, when they ask you what you'll be doing in China the best way to describe your programme is a **language and cultural exchange programme** with a local language centre.