



SAFEGUARDING POLICY

1. Foreword

1.1 Pagoda Projects (Pagoda) is committed to enhancing the impact of our programmes to create 'everybody wins' outcomes, to develop positive international relations through the exchange of cultures, customs and foreign languages and to support the growth, success and happiness of all our beneficiaries. Much of this work involves working directly with external organisations and can include interaction with at risk people.

1.2 Pagoda recognises that:

- the welfare of Pagoda's direct and indirect beneficiaries is paramount
- everybody should be kept safe from harm regardless of age, disability, gender, racial heritage, religious belief, economic status, sexual orientation or identity
- some people will require heightened protection due to their age, level of dependency, the impact of previous experiences, or other issues.

2. Our Approach to Safeguarding

2.1 Risk assessment and code of conduct. Safeguarding risks are assessed at the start of each programme. When appropriate, team members involved in the programme are given a safeguarding briefing. DBS checks are obtained for all staff involved in high risk programmes.

2.2 Communications. All communications with or regarding an at risk person, including those online such as via social media, are conducted in a safe manner by:

- taking care to ensure the privacy of the beneficiary.
- never taking photos of an at risk person while they are in changing or bathing areas, and never publishing other photos without their consent.
- managing and preventing risks associated with social media use such as cyberbullying, grooming, identity theft, and exposure to inappropriate content.

2.3 Monitoring. Safeguarding risk is reviewed and monitored throughout each programme.

2.4 Reporting and responding to concerns. Safeguarding concerns are reported to Pagoda's safeguarding lead when abuse is observed or suspected, an allegation of abuse is made or a child or at risk adult discloses abuse. The safeguarding lead will go on to take appropriate action. If you would like to report a safeguarding concern please get in touch with Pagoda's safeguarding lead – Clare Harding, by emailing clare.harding@pagodaprojects.com.



3. Other Pagoda Policies and Procedures

3.1 More detail on specific procedures regarding safeguarding in specific situations can be found in the following policies:

- [App Terms and Conditions](#)
- [Bullying & Harassment Procedures](#)
- [Child Protection Policy](#)
- [Combatting Exploitation & Modern Slavery Policy](#)
- [Complaints and Grievance Policy](#)
- [Health and Safety Policy](#)
- [Online Safeguarding Policy](#)
- [Participant Support Overview](#)
- [Physical & Mental Health Disclosure Policy](#)
- [Privacy Policy](#)
- [PSEAH Policy](#)
- [Risk Assessment & Escalation Procedures](#)
- [Skills Courses Terms of Use](#)
- [Terms and Conditions for Online Events](#)

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