



## PAGODA PROJECTS ORIENTATION CHECKLIST

### Section 1 – Arrival

	Yes	No
Is your SIM card working?		
Do you have WiFi access at your accommodation?		
Notes for ongoing actions required:		

### Section 2 – Accommodation

	Yes	No
Fire safety: Do you know what action to take if there is a fire at your accommodation?		
Evacuation: Do you know the emergency exit route from your accommodation?		
First aid and emergency assistance: Do you know what to do in an emergency?		
Incidents & hazards: Did anything come up upon arrival at your accommodation which you are concerned about?		
If you answered yes to the above question, please raise this with our branch manager immediately.		
General health and safety: Do you feel clear on general issues such as location of toilets, waste disposal and general hygiene?		
Do you know where your accommodation is on the map?		
Reporting ongoing issues: Are you clear on the procedure for reporting ongoing issues?		
Notes for ongoing actions required:		

