



VISA PROCESS

Pagoda Projects (“**Pagoda**”, “**we**”, “**our**”) will provide visa advice if and when the participant (“**you**”, “**your**”) requires a visa to take part in a Pagoda Projects In-person Programme (“**programme**”). The process of applying for a visa or travel permit will vary according to the programme destination and your nationality.

1. DO I NEED A VISA?

Please check our visa eligibility matrix for your nationality and Pagoda programme destination:

<https://pagodaprojects.com/documents/Pagoda-Eligibility-Matrix-2023.pdf>

Please note that visa regulations change regularly, therefore eligibility for our in-person programmes may be impacted by the availability of visa services from the relevant consulate at the time of application. You will be informed by a member of the Pagoda team during the application process what the current situation is and if you require a visa to take part in the Programme.

2. HOW DOES IT WORK?

As part of the programme, Pagoda will guide you through the process and help you with the following:

- which visa type to apply for
- when to start your visa application
- a checklist of necessary documents and steps to be taken
- where and how to book a visa appointment
- documents such as itinerary, accommodation or invitation letters where necessary
- answers to your questions or concerns about the process

In the majority of cases, you will be responsible for booking your visa appointment and submitting your visa application yourself.

In certain cases, you may be introduced to a third party such as a visa agency who will offer guidance and assistance with form filling, document checklist and the booking of the visa appointment. You will be informed if this applies to you, and a member of Pagoda staff will ask your permission before introducing you to a third-party visa agency.

For specific programmes, Pagoda staff may submit the visa application on your behalf (e.g. with some Taiwan Working Holiday visa applications in the UK). If this applies to you, a member of the Pagoda staff will explain the process and give you clear deadlines for all the necessary steps.

4. HOW MUCH DOES IT COST?

You will be required to pay the visa application fee yourself (usually in advance of the visa appointment, although this depends on the visa centre/consulate).

The cost of the visa varies for the destination, location of application and visa type, please refer to the following rough



POLICY DOCUMENT

pricing guide:

PAGODA DESTINATION	APPLICATION FEE (GBP)*	APPLICATION FEE (AUD)*	APPLICATION FEE (NZD)*	APPLICATION FEE (USD)*	APPLICATION FEE (CAD)*
Belgium***	£103.85	A\$198	NZ\$287	\$88	\$112
China***	£151	A\$109.50	NZ\$155	\$140	\$163.24
Mexico**	£40	A\$72	NZ\$86	\$48	\$66
Netherlands***	£90.64	A\$162.50	NZ\$181.50	\$118	\$158.3
Portugal***	£101.71	A\$124	NZ\$139	\$117.84	\$107
Spain***	£108.05	A\$124	NZ\$139	\$98.50	\$107
Taiwan	£54	A\$144	NZ\$89	\$160	\$133
Thailand	£60	A\$120	NZ\$120	\$200	\$280
Vietnam	£103	A\$182	NZ\$204	\$115	\$158

* costs in local currency are accurate as of October 2022. Please note these change regularly, click on prices to check the latest rates.

** you will be required to visit the visa application centre or consulate in person to submit your visa application.

*** you will be required to give fingerprints (biometric data) when you visit the visa application centre to submit your visa application.

Additional Costs

You will also be responsible for covering the costs of travel to and from the relevant visa application centre or consulate. You should therefore also factor in the following costs to your budget:

- Return travel to and from the appropriate visa centre or consulate to submit your application (necessary in most cases)

AND

- Return travel to and from the appropriate visa centre or consulate to collect your passport & new visa

OR

- Special delivery pre-paid mail envelop so that the consulate or visa centre can post your passport & new visa back to you.

5. ANY REIMBURSEMENT?

Unless otherwise stated in your Programme Agreement or in writing via email, you will not be reimbursed for the costs of your visa application fee or transport costs relating to the visa application.



PAGODA PROJECTS
BEYOND WORK EXPERIENCE

POLICY DOCUMENT

In certain cases, your university, educational institution or funding body may offer to reimburse you for visa-related costs. If this applies to you, you will be informed via email during the application process to the programme.

Date Effective: 12 Oct 2022

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